

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
Monday, July 13th, 2026, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:00 p.m. followed by Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Joseph Kanfer, Roadmaster Matt Roland and Secretary Sara Glace. HRG, Inc. Alex Greenly was not present.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were no executive sessions held in the last month.

PUBLIC COMMENT PERIOD:

No person spoke under public comment.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the paid interim bills through Monday, July 13th, 2026. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the unpaid interim bills through Monday, July 13th, 2026. Vote called. **Motion** carries 5-0.

Meeting Minutes:

Monday, June 8th, 2026, Regular Meeting Minutes: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the minutes for Monday, June 8th, 2026, Regular Meeting Minutes. Vote called. **Motion** carries 4-0-1. Supervisor Paul abstained.

Financial Report: Placed on record for audit later.

EMC REPORT:

Chief Tim Neiter was not present and did not provide a report for June 2026.

PLANNING COMMISSION RECOMMENDATION:

A Planning Commission Report was submitted as there was a Regular Meeting held on Monday, July 6th, 2026. The discussion focused on the Fetterhoff/Shoop Subdivision Plan that was giving Conditional Approval by the Planning Commission.

ENGINEER REPORT:

HRG, Inc. Alex Greenly, was not present to cover his report dated Thursday, July 9th, 2026, on services that occurred during the month of June 2026.

12 Hilltop Circle SWMP: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to reduce the initial Financial Security of \$12,681.00 to a remaining balance of \$5,110.00, returning \$7,571.00. Vote called. **Motion** carries 5-0.

Tim Hoover-Ag. Operation LDP: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to reduce the Financial Security of \$6,903.00 to a remaining balance of \$0.00, returning \$6,903.00. Vote called. **Motion** carries 5-0.

SOLICITOR REPORT:

Solicitor Joseph Kanfer submitted his report dated Friday, July 10th, 2026, on services that occurred during the month of June 2026. All items in bold are for discussion.

Fetterhoffs/Shoops: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the requested waivers of: SALDO Section 404: Preliminary Plan Procedure, SALDO Section 606: Installation of Curbs and Gutters, and SALDO Section 607: Installation of Sidewalks. Vote called. **Motion** carries 5-0. A Motion was made by Supervisor Schreffler and seconded by Supervisor Paul

Taylor School Road Issue: A lawsuit was filed against Comcast, Mastec (the contractor), and Travelers (the surety on the bond). Letters were sent to the companies. Awaiting a response from the companies currently. The Board of Supervisors advised Solicitor Joseph Kanfer if he does not hear back from the companies by the end of the month to follow up with them.

ROADMASTER REPORT:

A report was submitted for June 2026 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland advised dirt work was done on lower Middle Road, stone was added to Price Road since Meckley's is expected to DSA Price Road the week of July 27th, 2026, Tar and Chip was done on Creek, Ridge, and Hershey Road, road widening and pipe repair was done on Camp Hebron Road with Morgan Paving expecting to pave Camp Hebron Road on July 15th and 16th, 2026, and the second round of road mowing has started. The U-Joints on the Diamond Road Mower were replaced.

2012 F-350: Two bids were received to purchase the 2012 F-350 through Municibid. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to accept the bid of \$5,200.00. Vote called. **Motion** carries 5-0.

SEO REPORT:

A report was submitted on the work that was done for June 2026.

FRIENDS OF FORT HALIFAX REPORT:

Scott Theurer, president for Friends of Fort Halifax, was not present and there was no report submitted for June 2026.

NUISANCE REPORT:

3371 Peters Mountain Road: The Halifax Township Board of Supervisors decided to monitor the property to give the property owner another month to clean up the property.

ADMINISTRATIVE:

Thanksgiving for All Donation: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to donate \$500.00 to Thanksgiving for All. Vote called. **Motion** carries 5-0.

OLD BUSINESS:

Keiffer Road-Lot Consolidation: Discussion focused on two parcels having the same parcel number. Nothing has been resolved yet with Dauphin County as the problem has been escalated to Dauphin County Solicitor who is currently reviewing the issue.

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report: Supervisor McBurney advised the Board of Supervisors that Halifax Township was denied the DCED Grant because Halifax Township does not qualify.

Halifax Ambulance/UDCOG-Municipal EMS Authority Incorporated Ordinance Public Hearing: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to approve the minutes following the UDCOG Municipal EMS Authority Incorporated Ordinance Public Hearing held on Tuesday, June 16th, 2026, at 6:30 p.m. Vote called. **Motion** carries 3-0-2. The abstaining votes are Supervisor Bruner and Supervisor Paul. The next UDCOG Meeting is scheduled for Wednesday, July 15th, 2026, at 6:30 p.m. and the next UDCOG Municipal EMS Authority Public Hearing is scheduled for Tuesday, July 28th, 2026, at 6:30 p.m.

NEW BUSINESS:

Burn Band/Grant: The Halifax Township Board of Supervisors advised Roadmaster Matt Roland to apply for the DEP Grant with the current Outdoor Fire Ordinance that Halifax Township has in place.

AGENDA ITEMS FOR THE NEXT MEETING:

Repairs on Camp Hebron & Taylor School Road

3371 Peters Mountain Road

Keiffer Road-Lot Consolidation

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report

Halifax Ambulance/UDCOG-Municipal EMS Authority Incorporated Ordinance Public Hearing

ANNOUNCEMENTS:

Monday, August 3rd, 2026-Planning Commission Regular Meeting at 7:00 p.m.

Saturday, August 8th, 2026-Fireworks at Fort Halifax Park at Dusk

Monday, August 10th, 2026-Board of Supervisor Regular Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 8:27. Vote called. **Motion** carries 5-0.

Respectfully submitted,

**Sara M. Glace,
Secretary/Treasurer**