

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
Monday, March 9th, 2026, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:03 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Joseph Kanfer, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were no executive sessions held in the last month.

PUBLIC COMMENT PERIOD:

Megan and Lynn Hess: Megan and Lynn Hess spoke to the Board of Supervisors about the sewer odor that is permeating the area where Megan Hess lives on Fellowship Drive since hooking on to sewer, a requirement of the Sewer Extension Project done by the Halifax Area Water and Sewer Authority. Megan and Lynn Hess are looking to resolve the sewer odor. The Board of Supervisors asked Secretary Sara Glace to write a letter to Halifax Area Water and Sewer Authority and the three representatives for Halifax Township.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the paid interim bills through Monday, March 9th, 2026. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bills through Monday, March 9th, 2026. Vote called. **Motion** carries 5-0.

Meeting Minutes:

Monday, February 9th, 2026, Regular Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the minutes for Monday, February 9th, 2026, Regular Meeting Minutes. Vote called. **Motion** carries 5-0.

Financial Report: Placed on record for audit later.

EMC REPORT:

Chief Tim Neiter was not present and did not provide a report for February 2026.

PLANNING COMMISSION RECOMMENDATION:

A Planning Commission Report was submitted as there was a Regular Meeting held on Monday, March 2nd, 2026. Discussion focused on conditional approval for 421 Million Dollar Rd. and accepting 225 Matamoras Solar Project was accepted for review.

421 Million Dollar Rd Subdivision: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve requested waivers: SLDO Section 404: Preliminary Plan Procedure, SLDO Section 407.1.a.vii: Contour Interval of 2-Feet, SLDO Section 606: Curbing, and SLDO Section 607: Sidewalk. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to give conditional approval with satisfaction

of Administrative Items to be Completed Prior to/Upon Plan Approval Comments 1-4 set forth in the letter from HRG, Inc. sent February 9th, 2026. Vote called. **Motion** carries 5-0.

ENGINEER REPORT:

HRG, Inc. Alex Greenly was present to cover his report dated March 6th, 2026, on services that occurred during the month of February 2026.

SOLICITOR REPORT:

Solicitor Joseph Kanfer submitted his report dated March 5th, 2026, on services that occurred during the month of February 2026.

Kyle Jury: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to approve Solicitor Joseph Kanfer to write up an Easement Agreement for Kyle Jury located at 88 Matamoras Road, Halifax, and the Solicitor fees associated with the Easement Agreement. Vote called. **Motion** carries 5-0.

Resolution-Fetterhoff: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to dispense with the reading of Resolution 26-02-2026, Fetterhoff. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve Resolution 26-02-2026, Fetterhoff. Vote called. **Motion** carries 5-0.

Resolution-Bixler: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to dispense with the reading of Resolution 26-03-2026, Bixler. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve Resolution 26-03-2026, Bixler. Vote called. **Motion** carries 5-0.

ROADMASTER REPORT:

A report was submitted for February 2026 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland advised that trees were removed from roadsides at different locations and at Maple Street, snow plowing done with different storms, lights were installed the shop, water line was installed for steam jenny, and a new pump was installed in the well.

Street Sweeping: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to approve Street Sweeping at \$3,500.00. Vote called. **Motion** carries 5-0.

Tree-Buffalo Park Road: A tree is leaning over on Buffalo Park Road, Board of Supervisors advised to get quotes to present at the next Board of Supervisors Meeting.

Advertisement of Tar & Chip Bids: A **Motion** was made by Supervisor Bruner and seconded by Supervisor McBurney to approve the advertisement of Tar & Chip Bids. Vote called. **Motion** carries 5-0.

Paving Bids: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the advertisement of paving bid for Matamoras Road from R&N Dairy to Clark Enders and sections of Camp Hebron Road. Vote called. **Motion** carries 5-0.

SEO REPORT:

A report was submitted on the work that was done for February 2026.

FRIENDS OF FORT HALIFAX REPORT:

Scott Theurer, president for Friends of Fort Halifax, was present and submitted a report for February 2026.

NUISANCE REPORT:

3371 Peters Mountain Road: A Notice of Appeal was made by 3371 Peters Mountain Road and received by Halifax Township that the case is now being handled by the Court of Common Pleas. A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to have Solicitor Joseph Kanfer file the Complaint. Vote called. **Motion** carries 5-0.

212 Rutter Road-Chickens-Free Range: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Bruner to send a Pre-Nuisance Letter to 212 Rutter Road, Halifax about restraining the free-range chickens that are becoming a nuisance in the neighbor's flowerbeds. Vote called. **Motion** carries 5-0.

ADMINISTRATIVE:

CD Renewal: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to renew the CD3 for six (6) months instead of twelve (12) months due to additional fees associated. Vote called. **Motion** carries 5-0.

Upper Dauphin Human Services Center, Inc.: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Bruner to add Upper Dauphin Human Services Center, Inc. to the agenda. Vote called. **Motion** carries 5-0. It was asked that Secretary Sara Glace reach out through letter to the Upper Dauphin Human Services Center, Inc to ask, “What area is the focus of the Upper Dauphin Human Services?” “How many individuals from Halifax area receive assistance from Upper Dauphin Human Services?” “How much focus does Upper Dauphin Human Services place on the Halifax area?”

Halifax Pool: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Bruner to add Halifax Pool to the agenda. Vote called. **Motion** carries 5-0. It was asked that Secretary Sara Glace reach out to Jeremy Himmelreich since he asked for donation for the Halifax Pool what that should look like as a donation and what the donation would be used for at the Halifax Pool.

OLD BUSINESS:

Keiffer Road-Lot Consolidation: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Bruner to approve paying for the Recording Fees. Vote called. **Motion** carries 5-0.

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report: The Board of Supervisors agreed to request a six-month extension to one of the DCED Grants since the project is not completed yet.

NEW BUSINESS:

Office Addition: Contractor asked two months before starting the office addition.

Appalachian National Scenic Trail: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to express support for the National Park Service’s (NPS) potential land exchange known as the “Scott Farm” exchange. Vote call. **Motion** carried 4-0. Supervisor Paul stepped out of the meeting to take a phone call.

FEMA: FEMA Preliminary Maps were presented to Board of Supervisors and to HRG, Inc. Engineer Alex Greenly to review the Floodplain Map Updates made by FEMA.

AGENDA ITEMS FOR THE NEXT MEETING:

Upper Dauphin Human Services

Keiffer Road-Lot Consolidation

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report

3371 Peters Mountain Road

212 Rutter Road

Trees-Buffalo Park Road

ANNOUNCEMENTS:

Monday, April 6th, 2026-Planning Commission Meeting at 7:00 p.m.

Monday, April 13th, 2026-Board of Supervisors Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 8:44 p.m. Vote called. **Motion** carries 5-0.

Respectfully submitted,

Sara M. Glace,
Secretary/Treasurer